



**VALUE Conference – 8-9 June 2011  
Registration Form**

**1. Personal details (one form per individual attending)**

Title  
Surname  
First Name  
Organisation  
Postal address

Email  
Telephone  
Fax

**2. Registration Fees**

Please tick only ONE:

- A. *I am PARTNER in the VALUE NETWORK*
- B. *I am not a partner in the VALUE NETWORK but I am making a presentation/running a workshop*
- C. *I am a CONFERENCE DELEGATE – Fee payable: €75*

**Registration fees cover:** Conference pack, lunch on Wednesday and Thursday, dinner on Wednesday evening, coffee breaks throughout the conference.

Do you have any special requirements (e.g. vegetarian food)? If so please specify:

.....

**3. Payment of Registration Fees – Conference Delegates (non-partners) – category C above**

We only accept bank transfers. If you have problems organising this from your institution, please contact the VALUE co-ordinator.

Please transfer **EUROS €75** to:

University of Liverpool  
Name of Bank: Barclays Bank  
Bank Address: 4 Water Street, Liverpool, L69 2DU, UK  
Account Number: 60908533  
SWIFT Address: BARCGB22  
Account Holder: University of Liverpool  
IBAN: GB72BARC20510155484466

Quote Reference – “**VALUE Conference – Account APG 10018**” and your surname.

*Please fax or email a copy of the payment to the VALUE project Co-ordinator*

#### **4. Accommodation**

Accommodation should be booked and paid for directly with hotels / university guesthouses. Details of suggested hotels/ university accommodation are available on the VALUE website.

#### **5. Optional Social Programme**

An optional social event will be organised. Details of this programme and how to book are available on the VALUE website.

#### **6. Terms and Conditions**

I accept the VALUE Conference Terms and Conditions.  
(see below)

Thank you

Signature:

Date:

Please fax this completed registration form back to the VALUE Project Co-ordinator Carol Stewart  
Fax ++44 151 794 2512. Email [cmes1@liverpool.ac.uk](mailto:cmes1@liverpool.ac.uk)

Supported by:



## Value Conference, June 2011 - Terms & Conditions

### 1. Registration fees

Conference delegates (non-partners) must pay the registration fee prior to arrival at the conference venue and are advised to bring proof of payment to the registration desk.

### 2. Cancellation Policy

Cancellations must be notified by fax or email to VALUE Project Co-ordinator Carol Stewart (fax: **+44 151 794 2512** or Email: [cmes1@liverpool.ac.uk](mailto:cmes1@liverpool.ac.uk)).

- Registration fees, less an administration charge of 10%, will be refunded if cancellations are received more than 15 working days prior the first day of the conference
- No fee will be refunded if cancellations are received 15 days or fewer prior the first day of the conference
- No fee will be refunded if delegates fail to attend.

All cancellations will be acknowledged.

### 3. Liability

The VALUE Conference reserves the right to amend any part of the Conference programme where necessary at any time.

VALUE will not accept liability for damages of any nature sustained by delegates or accompanying persons, or loss of / damage to personal property as a result of the Conference or related events.

In the event of industrial disruption or other unforeseen circumstances, VALUE accepts no responsibility for loss of monies incurred by delegates.

Delegates should make their own arrangements with respect to personal insurance and travel insurance.

### 4. Personal Insurance

VALUE cannot be responsible for healthcare, dental and ambulance services during its conference. VALUE strongly recommends that participants take out comprehensive medical and travel insurance which should cover the possibility of flight cancellation due to strikes and other causes. VALUE and its local co-organisers accept no responsibility of any nature whatsoever for personal injury, death, loss or damage to property or participants however caused or arising.

### 5. Privacy

Delegate details will be incorporated into a list distributed as part of the conference pack. These will include: name, surname, organisation, country and email address. These details may also be made available to parties directly related to Conference organisation including the venues and accommodation providers.

VALUE may also use information to inform delegates of future relevant events. Participants are responsible for advising VALUE if they do not wish to have their details used in this way.